

## Request to Enroll in 6<sup>th</sup> Course

Student's Name: \_\_\_\_\_

Class Level: \_\_\_\_\_ Advisor: \_\_\_\_\_

I am requesting permission to register for a 6th course for the \_\_\_\_\_ semester.  
(e.g. "Fall 2023")

I am also requesting an exception to the 3.0 cumulative grade point average minimum requirement  
for the reason explained below.

The reason for my request is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Student:** *I understand that permission for this request must first be obtained from my advisor and that I must have a cumulative grade point average (GPA) of at least 3.0 at the time of the request. I understand also that my account will be charged an additional fee for taking a 6th course, and that this fee is not reimbursable if I decide to withdraw from one of my 6 courses.*

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Advisor:** *I am approving this student to enroll in the following 6<sup>th</sup> course* \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean of Academic Affairs' Signature \_\_\_\_\_ Date \_\_\_\_\_

*For Registrar's Office use only*

PERMISSION GRANTED

PERMISSION DENIED

Registrar's Signature \_\_\_\_\_ Date \_\_\_\_\_